

TVAL MEMBER'S MEETING
JULY 18, 6:30-8:00pm
MINUTES

MEMBERS PRESENT IN GALLERY: 25

MEMBERS ON ZOOM: 15

6:35 ANNOUNCEMENTS:

- **WELCOME:** Kay Keyes Farrar, Gallery & Exhibitions Director, welcomed everyone and thanked members for entering the Regional Fine Art Show (RFAS). Kay gave instructions to exhibiting members for picking up their current gallery artwork, then for drop-off, before and after the RFAS. The schedule goes as follows:
 - RFAS Thank-you & INFO
 - PICK UP FOR THE RFAS
 - FRIDAY 9/6 from 12-5 pm
 - SATURDAY 9/7 from 12-3 pm
 - DROP OFF NEW WORK
 - Completed in the last 3 years
 - after the RFAS is Complete
 - FRIDAY 10/4 from 12-5 pm
 - SATURDAY 10/5 from 12-3 pm
- **AMELIA FURMAN**, Board President and Sponsorship Team, invited and encouraged members to Be a Part of the Art. TVAL needs to raise \$15,000 for our new Mural. Mural Sponsorships are available for \$250. People may sponsor as individuals or groups. Each sponsor will be recognized on an exterior wall of Lincoln Gallery. Amelia encouraged members to share the sponsorship opportunity with their circles of friends, peers, and families.

Amelia then led the group in a teamwork building activity. Members were placed in groups according to their AITP volunteer slots. Lisa DuBois, Membership Director, led the activity for the Zoom members.

Many members are new to TVAL and AITP this year. Information was shared in groups and to the entire group about what their AITP slot entails, what to expect, and what is expected of them.

Members in the gallery filled out encouragement notes to be placed in the Vendor Packets. Encouragement notes were a big hit last year.

- **AITP:** Jill Atchison, AITP Director and TVAL Executive Director, along with Lisa DuBois, briefed the members about all things concerning AITP, including:
 - Emergency Response procedures
 - Evacuation location: Loveland High School

- Text alerts will be available Friday, August 9
- Map of AITP
 - Gallery & Market
 - Kids' Area
 - Bathrooms
 - Membership Booth (I1, in the middle of the park, just south of the railroad)
 - ALL Volunteers on 8/10 & 8/11 must sign in at the Membership Booth
- Parking Map & Road Closure info
- Shuttle Information
- Volunteer job descriptions
 - If you work a morning shift, we will train you. You are responsible for training your relief in the afternoon.
 - **Help needed, 36 slots to fill. Please enlist your family members and friends.**
 - Friday load-in
 - traffic control, vendor control. Wear weather appropriate clothing, Hat, sunscreen and water.
 - beer garden (we will train you on your shift)
 - must be trained by certified bartender
 - ID Clients and monitor exit. Must be liquor certified. No drinking of wine or beer on your shift. Seated at table, do not leave positions without coverage of the exit.
 - cashier for beer ticket sales, must be square trained, Certified to serve liquor per regulations. No drinking of beer or wine on your shift.
 - sponsorship/membership booth
 - Talk to patrons about TVAL and sponsorship
 - Talk to patrons about TVAL membership and workshops
 - info booth
 - Greet customers, help with directions, answer questions, explain map, explain how to use the QR Code for Map. Be familiar with the AITP map, restrooms, first aide, lost and found, emergency evacuation.
 - train crossing
 - control the flow of pedestrian traffic over the railroad tracks
 - load-out

- assist with vendors load-out, parking and traffic control.
Assist with park clean up.

- **Reminder: ALL TVAL members must work at least 1 shift**

- you may work more too! please

- Pre-AITP Job Descriptions (These slots are filled)

- Vendor Packets (Tues 8/6, 3pm)
 - We will be assembling the vendor packets for AITP. Location Lincoln Gallery
- Mark the Park (Wed 8/7, 8am)
 - We will be painting the lines on the grass at the Park for booth placement. Wear PAINTING clothes and shoes. It will be HOT or RAINING- be prepared. Bring sunscreen, hat, snack and water.
- Set-up (Thur 8/8, 8am)
 - We will be setting up 5 tents, beer garden fencing and banners. Wear weather appropriate clothing & shoes, hats, sunscreen, work gloves, snack and water

- Volunteer check-in

- Volunteers on 8/6 - 8/9: Be sure to check in with assigned leader
- During AITP: Membership/Sponsorship Booth I1

- **MEMBERSHIP**

- Lisa gave an update about the next Peer Mentoring session
 - Autumn session sign-ups begin Aug 1, 2024
 - Look in website & newsletter
 - To sign up, complete the questionnaire
- Cherry Celebration July 20 5-8pm. Lisa briefed about this Saturday's Small Works Show
 - THANK YOU Volunteers!
 - We will have a double-booth PLUS Zentangle activity booth
 - Refreshments in the gallery
 - Lisa will review instructions checklist (see next page)
 - also in Tuesday's email

7:45 CLOSING

- AUGUST 15 MEETING PROGRAM
 - AITP Volunteer Celebration &
 - Mural Launch Party!

8:00 MEETING ADJOURNED

TVAL Small Works Sale - Saturday, July 20, 5-8 pm

Benefits YOU and TVAL

- All TVAL members may participate
- 2D size limit: 25 linear inches (11x14" or 12x12")
- 3D size limit: 8x8x8"
- All hanging artwork **MUST BE** wired for hanging.
- Bin-work may be any size. Please bring a portable bin if you have one.
- Smaller artwork (ie, notecards, small prints) should be in a basket or box to set on the table. If all artwork in your basket is the same price, you may make one label for the basket.
- PLEASE bring your own inventory sheet
- No limit on number of items you bring. Every artist who brings artwork will be represented in the booth.
- No fee to participate. Lincoln Gallery commission is 35%.
 - If you choose to donate 100% of the sale of your artwork to TVAL, you may request a donation receipt for taxes.
- EACH PIECE of artwork **MUST BE LABELED** with the following info:
 - Title
 - Your Name
 - Price
 - If you are donating your artwork, please include TVAL on your label
- ALL unsold artwork **MUST BE PICKED UP** (even donated artwork that didn't sell)
 - Saturday July 20 @8pm
 - Tuesday July 23, noon-6pm
- Send us images of your artwork that will be in the Sale
 - include your name, title, price
 - click link below
- DROP-OFF:
 - All artwork must be delivered to Lincoln Gallery
 - Parking Lot will be closed. You may unload from the alley
 - Saturday June 20, 12-4pm
 - Need to drop off before Saturday?
 - Contact Lincoln Gallery 970-663-2407

