



429 N. LINCOLN AVENUE ~ LOVELAND, CO 80537
970-663-2407 ~ WWW.LINCOLNGALLERY.COM

Lincoln Gallery/Thompson Valley Art League Payment Schedule

When a piece of art is sold, the artist will receive a phone call from the Gallery. If it is a hanging piece, the artist will be asked for a replacement piece.

Checks are cut on the 15th of each month for any and all art that was sold during the previous month.

For example:

- Art sold for \$100.00 on January 5th.
- Artist will receive a phone call.
- Artist replaces art.
- Check is "cut" on February 15th.
- Check is mailed out no later than February 20th.
- Artist receives \$65.00.
- Gallery retains 35% of all sales.

It is the artist's responsibility to obtain invoice number, during change out or when the art is replenished, of any sales that occur during the month.

If there are questions regarding payment artists may email our bookkeeper, Sheryl Jones and the current president at the LincolnGallery. Please allow up to 72 hours for a response.

To: sheryl@bookkeepercolorado.com
CC: lincolngallery@lincolngallery.com.
Subject: questions regarding payment schedule

